



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Mark Sousa – *Board Chair*
Joseph Rozzi – *Vice Chair*
Darryl Cordrey – *Trustee*
Kurt Weber – *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator
Jeff Wright
(513) 683-8520

Police Department
Scott Hughes – Police Chief
Phone: (513) 683-0538

Fire and Emergency Services
Jason Jewett – Fire Chief
7684 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-1622

Public Works
Don Pelfrey – Director
Phone: (513) 683-5320

Assist. Fiscal Officer
Ellen Horman
Phone: (513) 239-2377

Human Resources
Cheryl Allgeyer
Phone: (513) 239-2384

Zoning Administrator
Cathy Walton
Phone: (513) 683-8520

Parks and Recreation
Nicole Earley
(513) 683-5360

TRUSTEE MEETING AGENDA 12/20/2023

1:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the audio/video recording as the Official Minutes of the December 6th Board of Trustees regular meeting and December 12th Board of Trustees special meeting.
- Bills before the Board

Employee Recognition 2023

Public Comments

New Business

Resolutions

- Resolution No. 2023-1220A – Approving a Site Plan with conditions for Chase Bank
- Resolution No. 2023-1220B – Authorizing Private Sale of Unneeded and Unfit-For-Use Property

Human Resources

Motion – Motion to amend the roster of Hamilton Township as presented

Fiscal Officer's Report

Public Comments

Trustee Comments

Administrator's Report

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)

Hamilton Township Trustee Meeting

December 6, 2023

Trustee Board Chairman, Mark Sousa, called the meeting to order at 6:00 p.m. Mr. Rozzi, Mr. Cordrey and Mr. Sousa were present.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

The *Pledge of Allegiance* was recited by all.

A motion was made by Mr. Sousa, with a second by Mr. Rozzi, to approve the clerk's journal, and accept the tapes as the Official Meeting Minutes of the November 15, 2023, Trustee Meeting.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

A motion was made by Mr. Sousa, with a second by Mr. Rozzi, to approve the bills as presented before the Board.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

Guest Speaker Goodhue Consulting Company regarding Mounts Park Stream Restoration Project

Paul Goodhue approached the board to provide updates on the Mounts Park Stream Restoration Project and getting the board's opinion on potential phases and funding opportunities for the project. Mr. Goodhue has history with the Township as early as 2010 with numerous minor projects, as well as the initial Mounts Park Project in 2017 when working for LJB.

In 2019 Mr. Goodhue started the Goodhue Consulting Company and helps with the owner's interest in infrastructure using four stages of process. The four stages consist of identifying the project, solving, funding, and building/implementing. This specific project is still in the identifying role. Mr. Goodhue continues with his presentation recognizing the steps that need to

be taken to accomplish the project and identifying what his company has solutions for. The following are:

What Do We Need to Accomplish:

- Analyze the existing stream beds that are eroding and interfering with the existing landfill.
- Propose a solution to cap the landfill.

What Has Been Accomplished:

- Received Army Corps 404 Permit in 2022 for potential solution.
- Received Ohio EPA 401 Permit in 2022 for potential solution.

How Do We Move Forward:

- In discussing the project with Township staff and the Warren County Engineer's Office; there are more considerations than simply capping the landfill.
- The best way to address the solution is to find the best engineering firm or team to look at all the considerations together.

Request for Qualifications:

- RFQ was issued on November 29 to more than 75 people representing various consulting firms that do work in Southwest Ohio.
- Responses to the RFQ are due on December 22.
- 5 Firms have already indicated interest and have requested supporting information.

Mr. Goodhue suggested to the board to submit a grant application for funding. Slide 8 of his presentation defines the project and funding timeline if the board does in fact pursue the grant with the projected completion date of October 31, 2026, at the earliest. The first step is to identify who the problems fall on, Warren County or Hamilton Township. The county's analysis will determine those problems with the hope that the county will start putting together funds to cover some cost, becoming a capital improvement plan.

Mr. Sousa: Is the funding a shared grant?

Mr. Goodhue: There are typically two options, either a 50/50 split or an 80/20 split. The more money that is stacked on the front end the likelihood you will get an offer faster.

Mr. Sousa: If there is an issue with storm water on the county road, should we be looking at the County for funding?

Mr. Goodhue: I think the county will be a part of the project all the way through. They will be reviewing the drawings and reports as they go and a partner to the project.

Briefing- IWORQ Software Efficiency

Jeff Wright: Wants to bring attention to the public and board of a new software program the Zoning department will be implementing in 2024. Currently zoning applications are on a paper-system and not web-based. Mr. Wright recognizes Cathy Walton, Zoning and Planning Director, for identifying a weakness we have and brought forth a solution after fully vetting other software providers. IWORQ is a web-based system that will improve our customer service by improving the process in which residents and businesses will submit zoning applications, site plans, and variance requests. Users will have direct access to the status of their application. Warren County Building Department uses the same software, making the application process and communication seamless with the Township. All documents are electronic for easy access if requested.

Mr. Sousa: To confirm, this new software is within the budget as discussed.

Mr. Wright: Correct, the program is within the current blanket certificate and if we commit in December. The vendor will cut in half the one-time initial migration expense from \$8,000 to \$4,000. This is within the range of what has been budgeted for this year's improvements.

Mr. Rozzi: I think this will be great to streamline one aspect of zoning.

Mr. Sousa: Surprising the process was as antiquity as it was. He is glad that Ms. Walton brought forth the problem, being proactive and getting it solved.

Mr. Cordry: Wants to thank Cathy and the staff. He thinks the residents will appreciate it come next spring when submitting pool applications.

Mr. Sousa: I think people would be surprised to hear how many applications Ms. Walton reviews each year, approaching five hundred to one thousand?

Ms. Walton: If you average the last five years, there are about five hundred permits submitted each year. We have many sign companies and developers that work out of town, they will be happy with the changeover and accessibility.

Public Comments

Mr. Sousa opened the floor to public comments at 6:33 pm.

Mitchell Fisher- Introduced himself as the Mayor Elect for the Village for Morrow. He attended the meeting tonight to let the township know that he is always available for questions, comments, and open to ideas the board may have. Mr. Fisher believes in open communication with local governments, working together for the benefit of the residents.

The Board of Trustees congratulated Mr. Fisher, stating they will reach out to him after the beginning of the year.

Marvin Stokes- Mr. Stokes provided the Trustees and Police Chief Hughes with a letter of recent verbal encounters that he allegedly had with a neighbor. He stated that himself as well as his wife have been victims of this verbal abuse for a decade. He is requesting the Police Department to

make public records available for more visibility and hopes he receives help from the police and/or board to end the harassment.

Mr. Sousa closed the floor to public comments at 6:36 pm.

New Business

- Resolution No. 2023-1206A – Resolution Approving the 2024 Budget for Hamilton Township

Jeff Wright: Acknowledges the work of the Fiscal Office and leadership team compiling the 2024 budget to present to the board tonight.

Proposing that the General Funds total increase expenditures is .5% greater in 2024 than in 2023. Hamilton Township continues to have a low debt ratio, one larger debt being the administration building which will be paid off by 2027.

Public Works anticipates staying on track to repave seven miles of Township streets, including curb and gutter replacement, projecting to staying on track with the 14-15 yr. repaving schedule for the entire Township. Additionally, budgeting for replacement of the Public Works Department building, encumbering \$300,000 from the Road and Bridge Fund to rehouse the Public Works Department from Testerman Park. A new campus would allow adequate parking and storage for vehicles and equipment, as well as space for growing staff. The building that is currently used by Public Works could then be used as a possible community center in the future.

The prediction for carryovers in the safety service funds continues to get smaller every year. Since the last Police and Fire levy was passed several years ago, there will be a continuation every year to work with the fiscal office and board recognizing the carryovers are dwindling until revisiting another levy request in 2028.

Unique large improvements in the 2024 Budget we have a \$1.1 million dollars in ARPA Funding highlighting the Mounts Park Stream Restoration Project as a necessity. Second, we recently worked with our Law Director, Ben Yoder and Huntington Bank, Port Authority on a bond issuance of \$1.9 Million of bond funds that Kroger purchased that will be spent next year on infrastructure such as underground utilities, new roadways and extension of public roads that will give the opportunity for additional commercial development.

Proposed Budget for Carryover Funds:

- General Fund: -\$464,656

The General Fund is programmed to have a deficit spending \$464,656 at the end of 2024. The Township will collect a little more than 2.4 million. The capital expenses proposed total just under 250,000 that would be 100% replacement if existing administration and police building and replacement of the AC units. The Parks general fund money would be spent on baseball field improvements, light repairs, and investment in parking. Some of the capital funds proposed from the police fund right now is to cover half of the roof repairs. Mr. Wright suggests to the board to

have a conversation regarding amending the proposed budget to meet the goal line of the 2028 safety service funds.

Mr. Cordrey: Stated that he is comfortable with the roof replacement be paid with just the General Funds to help the Police Fund.

Mr. Sousa: Agrees with paying with the General Fund, the building is really for the public.

Mr. Rozzi: How will that affect the Police's budget with getting closer to the 2028 goal?

Mr. Wright: Yes, that is a good margin to assist with that. It is an \$80,000 dollar decrease to the Police fund's budget if paid instead 100% from General Fund.

- Motor Vehicle Tax: \$3,700

Capital improvement to replace siding on the main garage that houses dump trucks and rolling stock.

- Gasoline Tax: \$19,980

Capital improvement to replace existing furniture in the Public Works building.

- Road & Bridge Fund: -\$298,948

Proposed expense of \$1.65 million for replacement of the existing mini backhoe that is used for our cemeteries and road network. Also, the money would pay to replace a 3-4 Yard Dump Truck that will be outfitted for snow removal making it usable year-round.

Mr. Cordrey: This is where we propose the \$300,000 to jumpstart the replacement building, essentially breaking even?

Mr. Wright: That is correct. There is so much remaining in the fund, it is safe to take that \$300,000.

Mr. Sousa: Historically, that has been the fund that we have performed the best to budget.

- Cemetery: -\$20,000
- Police District Fund: -\$725,761

Capital improvement will be office renovations to accommodate two new investigators.

Mr. Wright: This number will improve with the \$80,000 transfer that was discussed earlier coming from General Funds.

- Drug Law Enforcement: -\$10,000
- Permissive Motor Vehicle License Tax: \$24,900

Capital item for replacement concrete mixer for road repairs.

- Law Enforcement Trust: \$0

- American Rescue Plan Act Fund: \$0
- Fire and EMS Special Levy Fund: -\$420, 493

Capital improvements are a water line extension for the training tower, rescue rope, computers for vehicles, and a tanker truck (contingent with a grant).

Mr. Cordrey: Are we splitting the cost with Deerfield for the water line?

Chief Jewett: Deerfield will contribute a portion totaling 35% to the water line. Hamilton Township Fire uses the waterline more than Deerfield.

Mr. Sousa: Can this waterline be used for the community garden?

Nicole Early: This line will help with a stationary water access point to the community garden.

- EMS Billing Fund: -\$154,200

Anticipate an increase in revenue with a ECW Grant of \$45,000 and a FEMA Training Grant of \$20,000 to pay for paramedic training.

- Lighting District: \$0
- Road Levy 2018: \$0

Three Funds within the budget that can anticipate improvement with higher revenues are Police Detail of \$15,000, Impound Lot of \$225,000, and Fines of \$48,000.

Mr. Sousa: With property tax increasing each year and being conservative with spending, recommends adjusting the budget more accurately instead of the 97% that is reported.

Mr. Rozzi and Mr. Cordrey want to continue with the 97% reporting instead of the 100% to continue to have a financial cushion.

A Special Meeting was set for December 12, 2023, at 10:00 a.m. to approve a transfer of funds from General Funds to the Police and Fire/EMS funds and to approve the 2024 Budget.

-Resolution 2023-1206B – Increase of Appropriations in the Police District

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-1206B.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

-Resolution 2023-1206C – Increase Salaries in the Fire Department

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-1206C.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

-Resolution No. 2023-1206D – Resolution Approving a Natural Gas Agreement with Direct Energy

Mr. Wright: Our Independent Energy consultant, Mr. Burns, went out to market with three different suppliers placing bids. With inflation we anticipated the price rise from the current natural gas aggregation cost we currently have. The current agreement with IGS Energy will expire March 1, 2024, with a rate of \$3.48/Mcf. Our consultant recommended agreeing to Direct Energy as our next natural gas supplier based on their bid at (today's rate) of \$5.377 Mcf for a two-year agreement.

Mr. Sousa: Remind the residents that this is an opt-out program, otherwise they will be automatically enrolled in the aggregate plan. Residents also have the option to shop around and choose their own natural gas and electric provider.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-1206D.

Roll call as follows:

Joe Rozzi	Yes
Darryl Cordrey	Yes
Mark Sousa	Yes

-Resolution No. 2023-1206E- Resolution Approving ODNR Aquatic Education Grant Fund

Mr. Wright: This is a \$6,000 grant that is coming from ODNR that Ms. Early will use to improve the township parks.

Ms. Earley: Correct, this grant will be used to stock additional fish at Mounts Park for Fishing with the 5-O, event mailers to residents, educational signage. This is in addition to the annual fish stocking that takes place in April at Mounts Park with the original ODNR agreement.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-1206E.

Roll call as follows:	Mark Sousa	Yes
-----------------------	------------	-----

Joe Rozzi	Yes
Darryl Cordrey	Yes

–Motion- Approve Then and Now Purchase Order for the Police Department

Mr. Sousa made a motion with a second from Mr. Rozzi to approve the Then and Now Purchase Order for the Police Department for health care.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

–Motion- Approve Chase bank Site Plan Review

Mr. Yoder opened the Public Hearing for comments and swore all in the audience that would like to come forward who are in-favor or against the project.

Cathy Walton presented a Power Point with Chase Bank's proposed site plan.

No public comments.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve the Chase Bank Site Plan Review.

Roll call as follows:

Mark Sousa	Yes
Darryl Cordrey	Yes
Joe Rozzi	Yes

- Motion – Approve Purchase of Cemetery Deeds

Mr. Sousa made a motion with a second from Mr. Rozzi to purchase cemetery deeds.

Roll call as follows:

Joe Rozzi	Yes
Darryl Cordrey	Yes
Mark Sousa	Yes

Public Comments

Mr. Sousa opened the floor to the second public comments at 7:40 pm.

Mr. Sousa closed the floor to public comments at 7:40 pm.

Trustee Comments

Mr. Rozzi: Reminder of the Tree Lighting at Station 76, with fireworks and a drone show, weather permitting.

Mr. Cordrey: The next Trustee Meeting will be held December 20th at 1:00 pm. At that meeting the Employee Recognition Awards will be presented. Also, thank you to the Village of Marienville for their partnership in the Tree Lighting Ceremony.

Mr. Sousa: Compliments staff, Mr. Wright, and Chief Hughes for getting the budget together to present in tonight's meeting. Also, thank you to Mr. Goodhue and Ms. Earley for the presentation on Mounts Park.

Administrator's Report

Jeff Wright:

- The Fire Department will be conducting interviews for the next coming weeks, for a full-time firefighter, and openings in the officer ranks. Fortunately, we have strong internal candidates that are applying for the positions.
- Ms. Early in Parks confirmed the shelter at Marr Park is completed. Mr. Wright and Mr. Pelfrey had the opportunity to see the shelter and excited for the residents to use it come Spring.
- Public Works has finished some of the road ratings. Mr. Pelfrey is done with the rankings with roads that will be deemed priority and will be discussed with Mr. Wright to then be sent to the Warren County Engineer Office. Lastly, Mr. Pelfrey ordered 400 tons of road salt that will be delivered tomorrow.
- The Police Department is working on an internal process as they have a vacant supervisor position. Also, this morning the department hosted a K-9 Training class with over a dozen agencies attending.
- Mr. Wright and Chief Hughes discussed the new State Issue 2, use of recreational marijuana that passed on the November 2nd ballot. With the guidance of Mr. Yoder and the legal team they will bring the issue to the board for ideas.

Executive Session

Mr. Sousa made a motion at 7:45 pm with a second from Mr. Rozzi to enter Executive Session in reference to O.R.C. 121.22 (G)(8) to discuss negotiations with other political subdivisions respecting requests for economic development assistance.

Roll call as follows:

Joe Rozzi	Yes
Darryl Cordrey	Yes
Mark Sousa	Yes

Mr. Sousa made a motion with a second from Mr. Cordrey to come out of Executive Session and adjourn at 8:24 pm.

Roll call as follows:

Joe Rozzi	Yes
Darryl Cordrey	Yes
Mark Sousa	Yes

Hamilton Township Special Trustee Meeting

December 12, 2023

Trustee Board Vice Chairman, Joe Rozzi, called the meeting to order at 10:00 a.m. Mr. Rozzi and Mr. Cordrey were present.

Roll call as follows: Joe Rozzi Yes

Darryl Cordrey Yes

The *Pledge of Allegiance* was recited by all.

Public Comments

Mr. Rozzi opened the floor to public comments at 10:01 am.

Mr. Rozzi closed the floor to public comments at 10:01 am.

New Business

- Resolution 23-1212: Increase in Appropriations in the General Fund

Mr. Wright: At last week's trustee meeting, staff presented the 2024 draft budget. The direction the board gave us was to create a formula that would have an appropriate level of sharing of the interest income earned in the General Fund. At \$300,000 of extra earned income, a transfer of \$43,000 would be given to the Police Fund, and \$45,600 to the Fire and EMS Fund.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 23-1212.

Roll call as follows:

Joe Rozzi Yes

Darryl Cordrey Yes

- Resolution 23-1212A: Authorizing transfer from the General Fund to the Police Fund and the Fire and EMS Special Levy Fund

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 23-1212A.

Roll call as follows:

Darryl Cordrey Yes

Joe Rozzi Yes

- Resolution 23-1212B: Adopting the 2024 Annual Budget

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 23-1212B.

Roll call as follows:

Joe Rozzi	Yes
-----------	-----

Darryl Cordrey	Yes
----------------	-----

Trustee Comments

Mr. Cordrey: Thank you to the staff for putting together the budget and kicking off year 2024 right.

Mr. Rozzi: Also commends the staff for their hard work getting the budget completed.

Adjournment

With no further business to discuss, Mr. Rozzi made a motion, with a second from Mr. Cordrey, to adjourn at 10:04 a.m.

Roll call as follows:	Joe Rozzi	Yes
-----------------------	-----------	-----

	Darryl Cordrey	Yes
--	----------------	-----

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular meeting at 1:00 p.m. on December 20, 2023 at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa- Trustee, Board Chair
Joe Rozzi – Trustee, Vice Chair
Darryl Cordrey - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 23-1220A**

**RESOLUTION APPROVING A SITE PLAN WITH CONDITIONS FOR
APPROXIMATELY 1.31 ACRES OF REAL PROPERTY LOCATED AT STATE
ROUTE 48 @ TOWNE CENTER BOULEVARD**

WHEREAS, Hamilton Pointe Investment, LLC (the “Owner”) is the owner of approximately 4.643 acres of real property located State Route 48 @ Towne Center Boulevard, Maineville, Ohio 45039 and designated as Warren County Auditor’s Parcel No. 1605277016 (the “Property”);

WHEREAS, the Property is currently zoned General Business Zone (B-2) PUD;

WHEREAS, Mannik Smith Group (the “Applicant”), on behalf of the Owner, submitted an application (the “Application”) to Hamilton Township for a site plan review of the Property to allow for construction of a 3,333 square foot commercial building;

WHEREAS, the Hamilton Township Zoning Code states that a financial institution commercial use is a permitted use within the B-2 Zone;

WHEREAS, the Hamilton Township Board of Trustees held a public hearing on the Application on December 6, 2023, at which time the Trustees determined that the site plan complied with the Township’s Zoning Code and voted to approve the Application, subject to certain conditions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. The Board of Township Trustees of Hamilton Township finds that the Application presented at their December 6, 2023, public hearing for the Chase Bank site plan is a viable plan for the development of the B-2 General Business zone provided certain conditions are met.

SECTION 2. The Board finds the Chase Bank site plan would be of benefit to the residents of Hamilton Township.

SECTION 3. The Board grants approval of the Application for site plan approval of the Chase Bank subject to the conditions as set forth on Exhibit A attached hereto as if fully rewritten herein.

SECTION 4. Any requirement that this resolution be read on two separate days is hereby waived and the resolution shall be approved upon one reading.

SECTION 5. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey -	Aye _____	Nay _____
Joseph P. Rozzi -	Aye _____	Nay _____
Mark Sousa -	Aye _____	Nay _____

Resolution adopted this 20th day of December, 2023.

Attest:

Kurt Weber, *Fiscal Officer*

Approved as to form:

Brodi Conover, *Assistant Law Director*

I, Kurt Weber Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on December 20, 2023.

Date: _____

Kurt Weber, *Fiscal Officer*

EXHIBIT A

The approval of the site plans is subject to the following conditions:

In accordance with the motion adopted December 6, 2023.

The Site Plan for Chase Bank to construct a commercial financial institution located at State Route 48 @ Town Centre Boulevard, Maineville, OH 45039 with the following conditions:

- 1) Compliance with all regulations in the *Hamilton Township Zoning Code*.**
- 2) Meet the requirements of all Warren County partner organizations.**
- 3) Lot split must be complete prior to issuance of a Zoning Certificate.**



Office of Chief of Police
12/20/23 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Chief of Police

MOTION TO APPROVE RESOLUTION 23-1220B - RESOLUTION AUTHORIZING PRIVATE SALE OF UNNEEDED AND UNFIT-FOR-USE PROPERTY IN THE POLICE DEPARTMENT

This property involves vehicles, which were recently impounded, and their titles signed over to the police department. Most of these vehicles were 'totaled' in car crashes, and/or the value of the vehicle exceeds the tow bill.

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 1:00 p.m. on December 20, 2023, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa – Trustee, *Chair*
Joseph P. Rozzi – Trustee, *Vice Chair*
Darryl Cordrey – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 23-1220B**

**A RESOLUTION AUTHORIZING PRIVATE SALE OF UNNEEDED AND UNFIT-FOR-
USE PROPERTY IN THE POLICE DEPARTMENT**

WHEREAS, the Board of Trustees has certain property in its Police Department, which is no longer needed for public use, is obsolete, or is unfit for the use for which it was acquired;

WHEREAS, the property which the Board of Trustees has determined to no longer be needed for public use or to be obsolete or unfit for the use for which it was acquired is as follows:

Year	Make	Model	Vin:
2011	Chevrolet	Cruze	1G1PF5S95B7194629
2006	Kia	Spectra	KNAFE121X65244707
2005	Ford	Escape	1FMCU93135KA65233
2003	Chevrolet	Cavalier	1G1JC52FX37209163

WHEREAS, the Board of Trustees has determined that the fair market value of the above listed items is not in excess of two thousand five hundred dollars (\$2,500.00);

WHEREAS, due to the determination of the value of the above-listed property, Section 505.10(A)(2)(a) of the Ohio Revised Code authorizes the Board of Trustees to sell the property by private sale, without advertisement or public notification;

WHEREAS, the Board of Trustees has determined that due to the nature of the above-listed items, disposal of that property by private sale is desirable.

NOW THEREFORE BE IT RESOLVED, that the above-listed property shall be sold, by private sale, without advertisement or public notification.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joseph P. Rozzi –	Aye _____	Nay _____
Mark Sousa	Aye _____	Nay _____
Darryl Cordrey	Aye _____	Nay _____

Resolution adopted this 20th day of December, 2023.

Attest:

Kurt Weber, Fiscal Officer

Approved as to form:

Benjamin J. Yoder, Law Director

I, Kurt Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on December 20, 2023

Date: _____

Kurt Weber, Fiscal Officer



Office of Human Resources
12/20/23 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Human Resources Manager:

Motion to amend the roster of Hamilton Township as presented.

- Promote Brian Webb to Fire & Rescue Captain effective December 24, 2023, starting pay determined by current collective bargaining agreement.
- Approve the 2024 pay rates for non-union employees

Motion to approve the Collective Bargaining Agreement between Hamilton Township, Warren County and the Hamilton Township Police Sergeants/Lieutenants FOP, Ohio Labor Council as presented; effective dates January 1, 2024 – December 31, 2026

Motion to appoint Eric Reiners to the Zoning Commission for a five (5) year term, with term start date of January 1, 2024.

Motion to appoint Scott Gravett as an alternate to the Zoning Commission.

Motion to appoint Holly Roush to the Board of Zoning Appeals for a five (5) year term, with term start date of January 1, 2024.

Motion to appoint Susan Erickson as an alternate to the Board of Zoning Appeals.